



# Housing Authority of the City of Reno

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## Section 8 Guest Request Form

Print Name of Head of Household: \_\_\_\_\_ Client #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name of guest(s): \_\_\_\_\_

\_\_\_\_\_

Visit starting: \_\_\_\_\_

Visit ending: \_\_\_\_\_

Are you trying to add this person/people to the assisted household?

- No
- Yes (NOTE: A separate Request to Add Member to Household Form must be submitted)

Reason for the visit: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Per the Section 8 Administrative Plan (section 14.4), anyone not approved to be part of the household who is in the unit more than 30 consecutive days or a total of 30 days in a 12-month period will be considered to be living in the unit as an unauthorized household member. You may request approval of a guest for up to 90 days and the written request should be submitted prior to the guest's arrival. Failure to obtain approval prior to a visit may result in the termination of housing assistance.

After submission of this form, you will receive a letter from the RHA approving/denying your request. If the guest(s) above do not leave on the specified date, you must submit a request for additional time.

By signing this form, I understand my obligations regarding visitors to my household.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date