

**Housing Authority of the City of Reno
Independent Audit Services
Request for Qualifications Questionnaire**

Please include the following information with your request for consideration.

1. Name (Firm Name): _____
 Business Address: _____
 Telephone: _____ E-mail: _____

2. How long have you been in business at the above address? _____
 Other locations (list addresses and duration).

3. Do you have or are you able to obtain Errors and Omissions Insurance?
 Yes _____ No _____

4. Include most current Financial Statement.

5. Staffing makeup with qualification including licenses and education for each discipline (if applicable). Include, Principals, Auditors, Accountants, Administrative Staff (if required) and Other (be specific).

Name	Position	Education	Licenses	Years w/Co.	Other

6. Years of Experience in the following fields/programs:

Audit	
Public Housing (HUD)	
Housing Choice Voucher (HCV)	
Moving-to-Work (MTW)	
Grant Accounting & Reporting	
REAC (Real Estate Assessment Center) specifically FDS (Financial Data Subsystem)	
FAC (Federal Audit Clearinghouse)	
Component Units	

7. Audit History - provide Type, Number of Programs, Number of Public Housing units (if applicable) and Volume of work per year.

Housing: _____

Other: _____

8. References (5 minimum), Government/Municipalities/Housing Authorities Preferred

Please attach additional pages if necessary.

May 8, 2017
Independent Audit Services
Request for Qualifications

The Housing Authority of the City of Reno is currently seeking an Independent Auditor to qualify with our agency. Information packets may be turned in to our offices at 1525 East Ninth Street, Reno, Nevada, from May 9, 2017 to May 23, 2017. **Qualifications must be submitted to the Housing Authority of the City of Reno by, Tuesday, May 23, 2017.**

Those firms or individuals, which qualify, will be included on the Approved Independent Audit Services List and will be eligible to respond to Request for Proposals for future projects and possible award of the related contracts for professional services. The list of Approved Audit Firms will be valid for two years from the date of notification of all qualified firms and individuals.

Small and minority owned businesses are encouraged to apply.

To qualify; the applicant must furnish the Housing Authority with the information requested on the questionnaire attached to this notice.

If you have any questions regarding this application; please contact April Lawson directly at (775) 329-3630 extension 226.

Thank you for your participation in the effort to provide affordable housing to Northern Nevada.