



**CONTRACTOR INFORMATION SHEET**

To receive invitations to bid in your area of expertise, please fill out the following form and return it, ***without any additional paperwork***, to RHA, 1525 E. Ninth St., Reno, NV, 89512

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please list all licenses held, license numbers, and license monetary bid limits:

License Classifications	License Number	License Limit

List All City / County Business License Numbers Below:

Reno: \_\_\_\_\_ Sparks: \_\_\_\_\_ Washoe County: \_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

General Contractors, subcontractors, and/or others desiring to bid work shall be licensed and qualified by the Nevada State Contractors Board prior to and concurrent with any bid opening. Successful bidders, general contractors and subcontractors are required to have the appropriate City Business License prior to doing any work for RHA.

Before commencing work, the Contractor and any subcontractor shall furnish the PHA with certificates of insurance showing the following insurance is in force and will insure all operations under the Contract: Workers' Compensation, as required by the state of Nevada. Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence to protect the Contractor and each subcontractor against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment, hoists, and vehicles on the site(s) not covered by Automobile Liability. If the Contractor has a "claims-made" policy, then the following additional requirements apply: the policy must provide a "retroactive date" which must be on or before the execution date of the Contract; and the extended reporting period may not be less than five years following the completion date of the Contract. Automobile Liability on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$500,000.00 per occurrence.

***Please return to: Reno Housing Authority, 1525 E. Ninth St., Reno, NV 89512***