

MINUTES OF THE REGULAR MEETING
HOUSING AUTHORITY OF THE CITY OF RENO
BOARD OF COMMISSIONERS
March 22, 2022

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Reno (Agency) was called to order by Chairman Sullivan at 12:03 pm on Tuesday, March 22, 2022 in the Agency's Boardroom.

Commissioners Present

Mark Sullivan, Chairman
Oscar Delgado **via Phone**
Britton Griffith **via Phone**
Mayor Hillary Schieve **via Phone**
Dave Aiazzi, Vice Chairman **via Phone**

Commissioners Absent

Staff Present

Heidi McKendree, Interim Executive Director
Pete Cladianos, III, Legal Counsel
Chuck Zeh Esq., Legal Counsel
Darrell Playford, Acting Director of Development
Linda Long, Director of Administration
Darren Squillante, Director of Human Resources
Kathy Merrill, Human Resources Specialist
Samantha Arellano Information Technology Manager
Shanika Bumphurs, Director of Asset Management
Cori Fisher, Director of Resident Services
Jamie Newfelt, Director of Rental Assistance
Kim Anhalt, Moving to Work Coordinator
April Conway, Public Information Officer
Lindsay Dobson, Executive Administrative Assistant
Kathy Merrill, Human Resources Specialist

Staff Absent

Others Present

Dr. Hilary Lopez
Acdhan Downey

There being a quorum present, the order of business was as follows:

- **Call to order and roll call.**
- **Receive introduction of guests.**

None.

Public Comment. Public comment, if any, must be limited to any item on the agenda which is listed as an item for action by the Board. Comment from the public is limited to three minutes per person, under these items.

There was no public comment.

➤ **Approval of agenda (For Possible Action)**

Commissioner Schieve moved to pull agenda item nine from the agenda and to move agenda item seven to be heard as the first item. Vice Chairman Aiazzi seconded the motion. Hearing no further discussion, Chairman Sullivan called for the question. The vote was all ayes, no nays. Chairman Sullivan declared the motion carried and the agenda approved as amended.

7. Interview of Executive Director candidate, Dr. Hilary Lopez. Review and discuss candidate's submitted letter of interest and resume. The Board may, but not be limited to, conduct the interview with the identified candidate utilizing the predetermined Executive Director interview questions, or defer action to a future date. The Board may take action at the conclusion of the interview, if conducted, that may include, but not be limited to selecting the interviewed candidate for the position of the Executive Director, continue the Executive Director search for additional candidates, or defer the discussion of Executive Director candidates to a future Board meeting date. (For Possible Action)

The Board was given the opportunity to ask Dr. Hilary Lopez a series of relevant questions regarding her experience with housing authorities and the Rental Assistance Demonstration Program (RAD). The Commissioners asked questions regarding her experience researching and obtaining funding for housing authorities.

Commissioner Aiazzi moved to discuss a contract between the RHA and Dr. Hilary Lopez for the Executive Director position. The contract will be brought forth for further discussion at the Board meeting held April 26, 2022. Commissioner Schieve seconded the motion. Hearing no further discussion, Chairman Sullivan called for the question. The vote was all ayes, no nays. Chairman Sullivan declared the motion carried.

1. Presentation by Cori Fisher, Director of Resident Services, to Anna Ramirez Family Self Sufficiency graduate.

Family Self Sufficiency Graduate, Anna Ramirez was unable to attend the meeting, however Cori Fisher was able to read a statement on behalf of the Ramirez family. Ms. Ramirez joined the Workforce Development Program (WFD) in 2018. Ms. Ramirez is currently employed with Nevada Job Connect helping individuals find their right career path as she once did four years ago. During Ms. Ramirez's time in the WFD program, she has escrowed a total of \$21,160.32. She plans to use a portion of the money to purchase a car. She will use the remainder for a down payment on a home.

2. Approval of the minutes of the closed session Board meeting held January 28, 2022, the minutes of the special Board meeting held February 11, 2022, and the minutes of the regular Board meeting held February 18, 2022, and the minutes of the special Board meeting held February 25, 2022. (For Possible Action)

Vice Chairman Aiazzi moved to approve the minutes of the closed session Board meeting held January 28, 2022, the minutes of the special Board meeting held February 11, 2022, the minutes of the regular Board meeting held February 25, 2022, and the minutes of the special Board meeting held February 28, 2022. Commissioner Schieve seconded the motion. Hearing no further discussion, Chairman Sullivan called for the question. The vote was all ayes, no nays. Chairman Sullivan declared the motion carried and the minutes approved.

3. **Consent Agenda. (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. Items will be removed and considered separately at the request of the public or Board member.)**

a) **Consider adoption of Resolution 22-03-03 RH approving the content and submission of the Authority's FY 2023 Moving to Work Annual Plan and Certifications of Compliance to the U.S. Department of Housing and Urban Development (HUD). (For Possible Action)**

Staff is excited to have the FY 2023 Moving to Work (MTW) Annual Plan ready for your approval. An overview of the Authority's tenth year plan has been reviewed by members of the Resident Advisory Board and posted on the website for public review/comment since January 28, 2022. A public hearing regarding the plan was held on March 2, 2022. The public hearing was attended only by staff and no comments were received. The FY 2023 MTW Plan and Certifications of Compliance, approved by the Board, are due back to HUD by April 15, 2022.

b) **Consider adoption of Resolution 22-03-04 RH approving a budget revision for FY 2020 Capital Fund Program (CFP) NV39P001501-20. (For Possible Action) Water Heater Replacement at John McGraw Court and Essex Manor CF2020**

Federal Mandates are requiring greater energy efficiency standards for appliances. Standard tank water heaters have increased in diameter each year to meet the new standards. This has become a major maintenance problem in that the existing mechanical rooms were not constructed to accommodate the larger tank size. Development has been replacing the tank water heaters with new energy star high efficiency tankless water heaters. The replacement has happened in phases based on available CF funding. Development staff is requesting that monies be moved from smaller CF2020 projects in an effort to complete the replacement at John McGraw and Essex Manor and further standardizing the equipment. These improvements will not be sacrificed when our public housing properties are converted under the RAD program. Staff proposes to move monies to John McGraw Court and Essex Manor from the following CF2020 projects:

Essex Manor

• Stead Manor CF2020 Water Heater Replacement	\$ 75,000.00
• Stead Manor CF2020 LED Light Installation	\$ 15,000.00
• Hawk View CF2020 Structural Repairs	\$ 190,000.00
• Hawk View CF2020 LED Light Installation	\$ 15,000.00
• Myra Birch CF2020 Trash Enclosures	\$ 25,000.00
• Essex Manor CF2020 HVAC Community Bldg.	\$ 20,000.00
• Essex Manor CF2020 Gutter Removal	\$ 75,000.00
• Essex Manor CF2020 LED Light Installation	\$ 15,000.00
	<u>\$ 430,000.00</u>

John McGraw Court

• Myra Birch CF2020 Water Heater Replacement	\$ 75,000.00
• Myra Birch CF2020 LED Light Installation	\$ 15,000.00
• John McGraw Court Gutter Replacement	\$ 40,000.00
• John McGraw Court CF2020 Irrigation	\$ 15,000.00
	<u>\$ 145,000.00</u>

c) Consider adoption of Resolution 22-03-05 RH approving a final budget revision and close out of FY 2017 Capital Fund Program (CFP) NV39P001501-17. (For Possible Action)

General accepted practices are to close out Capital Fund Program years once all funding has been expended. The FY 2017 CFP has been obligated and expended. The 2021 Audit included the closeout of FY 2017 CFP. To initiate the fiscal closeout process, HUD requires housing authorities to submit CFP closeout documentation once all funding has been obligated and expended.

d) Consider adoption of Resolution 22-03-06 RH authorizing the interim Executive Director, with advice of the Authority's legal counsel, to execute the subrecipient agreement between the Reno Housing Authority (RHA) and the City of Reno (City) for Dick Scott Manor. (For Possible Action)

Consider adoption of Resolution 22-03-06 RH authorizing the interim Executive Director, with advice of the Authority's legal counsel, to execute the subrecipient agreement between the Reno Housing Authority (RHA) and the City of Reno (City) for Dick Scott Manor. (For Possible Action)

e) Consider adoption of Resolution 22-03-07 RH authorizing the interim Executive Director, with advice of the Authority's legal counsel, to execute the subrecipient agreement between the Reno Housing Authority (RHA) and the City of Reno (City) for the parcels located at 215 W 4th Street, Reno, NV; APN: 007-284-06, the Bonanza Inn and APN: 007-284-11, paved parking lot adjacent to the Bonanza. (For Possible Action)

At the Reno City Council meeting held on March 9, 2022, City Council approved a motion to award \$6,000,000 in American Rescue Plan Act (ARPA) funds to the Reno Housing Authority for the purchase and/or rehabilitation of the Bonanza Inn located at 215 W 4th Street. The allocation of funds is pursuant to a Subrecipient Agreement which will be before the Reno City Council on April 13, 2022.

Commissioner Schieve moved to approve the consent agenda. Vice Chairman Aiazzi seconded the motion. Hearing no further discussion, Chairman Sullivan called for the question. The vote was all ayes, no nays. Chairman Sullivan declared the motion carried and the consent agenda was approved.

4. Receive Commissioner's Reports regarding routine matters not otherwise requiring separate consideration. (Discussion)

There were no commissioner reports.

5. Receive regular Financial Reports for the current period. (Discussion)

**ENTITY-WIDE FINANCIAL REPORT
FOR THE 8 MONTHS ENDED FEBRUARY 28, 2022**

PUBLIC HOUSING

	Actual	Budget	Variance Favorable (Unfavorable)
Revenue	3,011,703	3,065,047	(53,344)
Expenditures	3,247,806	3,207,541	(40,266)
<i>Net Surplus (deficit)</i>	<i>(236,103)</i>	<i>(142,493)</i>	<i>(93,610)</i>

Maintenance contract costs have increased.
Increased dump costs contribute to the unfavorable variance.

HOUSING CHOICE VOUCHER (RENTAL ASSISTANCE and MTW)

	Actual	Budget	Variance Favorable (Unfavorable)
HAP Revenue	25,727,988	26,310,847	(582,859)
HAP Payments to Landlords	25,315,064	25,849,947	534,883
Fee & Other Revenue	2,059,802	2,268,105	(208,304)
Expenditures	2,245,810	2,397,807	151,997
<i>Net Surplus (deficit)</i>	<i>226,917</i>	<i>331,199</i>	<i>(104,282)</i>

Revenue is higher and being driven by CHAP. CHAP expenses are also higher.

Neighborhood Stabilization Program (NSP)

	Actual	Budget	Variance Favorable (Unfavorable)
Revenue	774,448	747,818	26,630
Expenditures	443,862	461,596	17,734
<i>Restricted Surplus (deficit)</i>	<i>330,587</i>	<i>286,222</i>	<i>44,364</i>

Business Activities

	Actual	Budget	Variance Favorable (Unfavorable)
Revenue	2,164,403	2,149,088	15,315
Expenditures	1,180,691	1,407,372	226,682
<i>Unrestricted Surplus (deficit)</i>	983,713	741,716	241,997

Rental revenue is higher than budgeted. Administrative salaries & maintenance wages are low compared to the budget.

WASHOE AFFORDABLE HOUSING (WAHC)

	Actual	Budget	Variance Favorable (Unfavorable)
HAP Revenue	17,236,911	17,756,904	(519,993)
HAP Payments to Landlords	17,236,911	17,756,904	519,993
<i>HAP Surplus (Deficit)</i>	-	-	-
Admin and Fee Revenue	727,708	591,584	136,124
Expenditures	494,763	449,408	(45,355)
<i>Unrestricted Profit (Loss)</i>	232,946	142,176	90,770
<i>Net compared to budget</i>	232,946	142,176	90,770

HAP revenue is passed-through monthly to the landlords.

Homeless Prevention Program budgeted low due to the eviction moratorium. Funds are reimbursed by a Nevada Housing Division grant. The funds remaining to be drawn are \$12,757.54

COCC

	Actual	Budget	Variance Favorable (Unfavorable)
Revenue	1,690,600	1,295,173	395,426
Expenditures	1,599,423	1,250,209	(349,214)
<i>Net compared to budget</i>	91,176	44,964	46,212

Employee benefits were budgeted low. Employment postings, consulting costs, staff training and technical assistance expenses are high during the first 6 months of the fiscal year.

Administrative revenue from CFP recorded totaling \$333,586

ENTITY-WIDE TOTALS

	Actual	Budget	Variance Favorable (Unfavorable)
HAP Revenue	42,964,899	44,067,751	(1,102,852)
HAP Payments to Landlords	42,551,975	43,606,851	1,054,876
<i>HAP Surplus (Deficit)</i>	<i>412,924</i>	<i>460,900</i>	<i>(47,975)</i>
Fee & Other Revenue	10,428,665	10,116,816	311,849
Expenditures	9,212,354	9,173,932	(38,422)
<i>Unrestricted Profit (Loss)</i>	<i>1,216,310</i>	<i>942,884</i>	<i>273,427</i>
Net Surplus (deficit)	1,629,235	1,403,784	225,451

6. Receive Executive Director/Secretary's Report. (Discussion)

Interim Executive Director McKendree reports RHA youth bike camp currently taking place. Interim Executive Director McKendree reports the WFD has a job fair on March 31, 2022 with 27 employers scheduled to attend. RHA was awarded nine million dollars of the American Rescue Plan Act (ARPA) funds to go towards the Bonanza Inn and Dick Scott Manor projects. Interim Director McKendree states during the Development Committee meeting held March 23, 2022, the committee members would be reviewing the schematic designs, as well as the initial cost estimate for Dick Scott Manor.

A. Update on MTW activities

- Staff met with the Applicant Review Board to review the MTW proposed activities. The following activities are being proposed:
- Expansion of the Workforce Development program to allow any adult household member to participate, rather than only the head or co-head. This policy change will also allow the household to accrue and receive an escrow when the participating household member fulfills the requirements of the program and completes the goals outlined in their Individual Training and Services Plan (ITSP) regardless of whether the head of household chooses to participate.
- RHA is proposing to revise this policy and allow any changes in the HCV payment standard to be applied at the time a CRI is implemented by the landlord. Based on this amendment,

270 of the 545 elderly/disabled households who experienced a rent increase in 2021 would have been eligible for the updated payment standard. On average, this policy change would have saved these households approximately \$66/month.

- A public hearing was held on March 2, 2022. Only RHA staff was in attendance, and we received no written public comment, nor did anyone from the public attend the meeting.

B. Update on Rental Assistance Voucher Programs / Asset Management

Rental Assistance Voucher Programs

Voucher Type	Total Voucher Allocation	Vouchers Leased as of 3/1/22	Percent Leased	Vouchers Issued Not Yet Leased
Housing Choice Voucher	2,382	2,199	92%	146
VASH	416	239	58%	55
EHV	137	10	7%	47
FYI	15	0	0%	0

Number HQS Inspections Conducted by Month	
February 2022	173

Emergency Rental Assistance (CHAP)

Funding Source	Total Funding Awarded	Total Spent to Date	Number Households Approved	Percent Funding Spent
NV Housing Division	\$7,209,623	966	45%	\$7,209,623
Washoe County	\$4,977,096	560	83%	\$4,977,096
City of Reno	\$5,627,866	701	99%	\$5,627,866

Housing Choice Vouchers (HCV)

Description: Vouchers used by clients to lease a unit in Washoe County of their choosing. Applicants are pulled from the RHA HCV Waitlist. These vouchers also include Project Based Vouchers. The RHA has chosen to Project Base 107 of our HCV's to assist special populations obtain housing. Of the total 107 PBV units, 95 are assigned to RHA owned properties.

Lease-Up Expectations: Although total voucher allocation is 2524, HUD has set the agency's leasing expectation at 2382 (AKA RHA's MTW Baseline), which is the maximum leasing expectation set by HUD when RHA signed its MTW Contract. Funds provided by HUD to support the HCV program are also used to support the agency's MTW activities and therefore full lease up of all 2524 vouchers is not expected or suggested by HUD.

Veteran's Affairs Supporting Housing Vouchers (VASH)

Description: Vouchers allocated by HUD with an ongoing partnership with the VA to serve homeless veterans. The VA provides case management services to participants. The VA makes direct referrals to RHA of eligible clients and the RHA provides a VASH voucher. Currently, RHA has project-based 9 of these vouchers.

Emergency Housing Vouchers (EHV)

Description: Vouchers allocated by HUD for the specific purpose of assisting homeless individuals or families or those at risk of homelessness in obtaining housing. RHA is partnering with four local agencies (Catholic Charities, Health Plan of Nevada, Washoe County Human Services-Our Place and Volunteers of America) that have experience providing services to this population. Referrals for the program must come from the regional Continuum of Care (CoC) coordinated entry system. Direct referrals are received by the RHA from the partnering agency and the RHA provides the EHV voucher.

Foster Youth to Independence Vouchers (FYI)

Description: Voucher allocated by HUD for the specific purpose of assisting foster youth aging out of the foster care system. RHA is partnering with Washoe County Human Services and Eddy House to provide referrals and case management to clients. Direct referrals are received by the RHA from the partnering agency and the RHA provides the FYI voucher.

Asset Management

- Public Housing (PH) ended the month of February with 95% occupancy.
- Public Housing (PH) has submitted a bulk application to the NV Energy Power Shift Program to receive new energy efficient refrigerators at PH sites. Currently, we have identified 231 households earmarked to receive the new refrigerators.
- Staff installed 44 Emergency Exit signs on each of the unit doors of the units at Willie J. Wynn. Staff are currently working with the fire department on setting up a fire safety training for our senior site residents in preparation for the installation of fire extinguishers in each unit.
- We are in the process of hiring for the following vacant positions: two Maintenance I, one Laborer, and one Maintenance Technician.
- We welcomed Michaela White, GOC I to the Public Housing Team!

C. Update on Workforce Development, Elderly Services, and youth activities

Elderly Services:

- RHA is working to finalize details on a partnership with the Nevada Museum of Art to provide monthly art workshops on site for senior residents.
- Staff is working on celebration plans for Older American's Month (May) and a 90+ Celebration.

Youth/Family Activities:

- RHA staff are participating as a partner in the inaugural Biggest Little Easter Egg Hunt and Resource Fair, honoring Child Abuse Prevention month on April 9th. The event will begin with an Easter egg hunt for children who have special sensory needs followed by a family resource fair.
- RHA is hosting REMSA's March Point of Impact Event at Essex Manor. This car seat inspection and installation program offers a checkpoint on site for RHA families to ensure car seat safety.
- Sky Tavern has extended the Jr. Ski program due to the successful snow season we've had. RHA families get a few more weeks to enjoy the mountains at no cost!

Workforce Development:

- The Workforce Development (WFD) department is hosting a job fair on March 31st open to all RHA residents and the community. Agencies attending include **Community Health Alliance, Reno Police Department, Eddy House, St. Vincent, Manpower, US Bank, Washoe County School District, Panasonic, Grand Canyon University, Natures Bakery, Veteran's Resource Center, Hyatt Hotel, Boys & Girls Club of Truckee Meadows, DAIFUKU, TMCC, Intellisource, ITS Logistics, Arrow Electronics, In-N-Out Burger, ABM, and Community Services Agency Reno (CSA).**

- Workforce Development is hosting a Public Speaking workshop on April 6th for all current and prospective participants.
- Workforce Development is currently serving 113 families, an increase of 11.88% from last month.

* The Authority's community partners are designated in bold within the Update on Elderly Services, Workforce Development, and youth activities headers.

D. Update on Public Information Activities

Social Media

- Created posts for RHA social media including dental screenings, waitlists opening, HUD Nevada Landlord Webinars and discounted broadband service.
- Researched and responded to direct queries on social media.
- Continued developing Instagram social presence

Website

- Updated and re-worked smaller sections of the site
- Completed What is Affordable Housing fact sheet for web site and hand-out folder

Media

- Interview with USA Today regarding housing affordability in Reno
- Worked with City of Reno PIOs for a release regarding the city council's ARPA money allocation to RHA

Other

- Interview with UNR researcher regarding housing instability among Latino and Hispanic families in Washoe County.
- Completed quarterly employee newsletter

E. Update on Development Activities

The Development Department is currently working on the following improvement projects:

- **(CF2019) Stead Manor Sewer Line Replacement:** Construction on this project began February 15, 2022. The contractor has completed replacement of the sewer in six of the seven buildings. Clearing the crawl spaces and installing will begin the first week of April 2022.
- **(CF2019) Silverada Chiller Replacement:** Gardner Engineering, (\$960,000.00). A contract was awarded to Gardner Engineering February 04, 2022. The project has been re-designated as (CF 2019/CF 2020) Silverada Chiller Replacement in order to complete the project under one contract. The Contractor has received some of the chiller units and is waiting for the remaining units to execute a notice to proceed.
- **(Insurance) 2615 Silverada Kitchen Burn Unit:** Advance Installations (\$9,975.00). Advance Installations has completed demolition, drywall repair and paint. Kitchen cabinets and tops are scheduled for March 18 and March 21, 2020. Finish components will be completed the remainder of the week.

- **(Insurance) 1202 Hillboro unit 203 Kitchen Burn Unit:** RMC Construction (\$15,549.51) RMC Construction has completed all demolition, replacement of damaged drywall, replace of damaged laminate flooring and paint. Cabinets and tops were installed March 14th. Finish components will be completed the week of March 21.
- **(RFP 2021- 11cnac)- AEI.** Contracts were executed March 16, 2020. A meeting will be scheduled with AEI to discuss scheduling and the order of inspections.
- **(OPS) Dick Scott Manor Project:** H & K Architects have completed the schematic design and the initial site investigation (Wood/Rodgers Engineering). Schematic design is scheduled to be complete February 23, 2022, along with the CMAR's initial cost estimate. RHA staff is currently reviewing the schematic drawings and a meeting with all stakeholders will be scheduled before the end of the month. Barring any corrections or modifications, the project will proceed to construction documents, plans and specifications.
- **(CF2019) Myra Birch Playground Improvements:** Plans and specifications were complete March 08, 2022. The project was advertised March 11, 2022. Bids are due April 08, 2020.
- **(CF2019) Essex Manor Playground Redevelopment:** Plans and specifications were complete March 15, 2022. The project will be advertised late March, 2022.

F. Update on Information Technology activities

EDMS Implementation Update

- **Ongoing:**
 - Staff continues to scan Rental Assistance files into the production environment
 - Staff continues to prepare physical paper files in the Rental Assistance and the Admissions departments
 - Avero Advisors continues to provide Project Management services to allow staff to maintain regular work levels and routines throughout the implementation process
 - Weekly meetings take place between RHA, GSG, and Avero Advisors to ensure expectations and timelines are being met
- **2/28/2022:** Go-Live for Public Information Office, Moving to Work, & Resident Services departments
- **3/18/2022:** Discovery finalization for the Executive and Development departments
- **3/21/2022:** Configuration of the Training Environment for the Executive and Development departments begins
- **3/29/2022:** Training for the Development and Executive departments begins
- **4/07/2022:** User Acceptance Testing begins for the Development and the Executive departments begins

G. Update on other Agency activities

- The RHA was awarded \$9M in ARPA funds from the City of Reno for the development of the Dick Scott Manor and Bonanza Inn
- RHA staff attended the Governor's Round Table on housing on March 10, 2022.

Development Committee Meeting

- Meeting will be held March 23, 2022. The committee will be reviewing the Schematic Designs prepared by H&K. We anticipate having the initial cost estimate from Plenium for your review and approval at the April Board meeting

Increasing the number of units

- The City of Reno suggested the \$1.15M of CDBG funds can be used for acquisition of a different property.
 - The RHA was not the selected bid for the Bonanza Inn. The agency will still have an opportunity to acquire the property once the offer is presented to the court. The court date has not been set. RHA will be notified via letter of the hearing date, when scheduled.
 - The LOI for the Sundowner has expired at this time.
 - AEI Associates will begin conducting a Capital Needs Assessment (CNA) for all Public Housing complexes in the upcoming weeks. The CNA is the first step in the RAD conversion process.
- 8. Discussion and for possible action of the employment agreement for the interim Executive Director position between the Reno Housing Authority (RHA) and Heidi McKendree. The Board may, but not be limited to, approve the employment agreement as is, revise the employment agreement, or proceed with other actions deemed necessary. (For Possible Action)**

The employment agreement of Interim Executive Director Heidi McKendree was discussed. It was determined that once a new Executive Director was hired, McKendree would immediately go back to her role as Deputy Executive Director.

Vice Chairman Aiazzi moved to approve the employment agreement of Heidi McKendree as Interim Executive Director. Commissioner Schieve seconded the motion. Hearing no further discussion, Chairman Sullivan called for the question. The vote was all ayes, no nays. Chairman Sullivan declared the motion carried and the agreement approved.

- 9. Discussion and for possible action, to review the purchase and sale agreement from Lafferty Communities for the Horizon Hills property; APN: APN: 82-225-10. Discussion may include, but not be limited to, authorizing the interim Executive Director or a designee to continue to negotiate the terms of the sale and purchase agreement based on Board discussion, execute the purchase and sale agreement as presented, or any other action the Board deems appropriate. (For Possible Action)**

Agenda item was pulled.

10. Additional items:

- i) General matters of concern to Board Members regarding matters not appearing on the agenda. (Discussion)**

Interim Executive Director McKendree requested to schedule a special meeting on April 01, 2022, to discuss the Purchase Sale Agreement of Horizon Hills property.

ii) Reports on conferences and trainings. (Discussion)

There were no conferences or trainings discussed.

iii) Old and New Business. (Discussion)

Commissioner Schieve directed staff to contact Art Reitz, the founder of the JUSTin Hopes Foundation to schedule a presentation during a future Board meeting. The JUSTin Hopes foundation works with families and individuals with intellectual and developmental disabilities.

iv) Schedule of next meeting. The following dates have been scheduled in advance but are subject to change at any time: Tuesday, April 26, 2022; Tuesday, May 24, 2022; and Tuesday, June 28, 2022. (For Possible Action).

11. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person.

There was no public comment.

12. Adjournment. (For Possible Action)

Vice Chairman Aiazzi motioned to adjourn the meeting. Commissioner Schieve seconded the motion. Hearing no further discussion, Chairman Sullivan called for the question. The vote was all ayes and no nays. Chairman Sullivan declared the motion carried and the meeting adjourned at 1:04 pm.