



## Special Inspection Request

I \_\_\_\_\_ am the  Landlord  Tenant of the assisted unit located:  
Printed Name

\_\_\_\_\_  
Address

I am requesting the RHA conduct a Special Inspection due to: *(be as specific as possible as the RHA will only be checking for these items)* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tenants:** You MUST attach a copy of the notice given to your landlord regarding these issues. Unless the issues listed above are considered life-threatening, the RHA will not schedule a Special Inspection until documentation is provided showing the landlord was notified of these issues and given reasonable time to resolve them.

Please contact me using the email/phone listed below to schedule the inspection.

I understand that due to the time-sensitive nature of this request, the RHA may schedule this inspection over the phone or via e-mail. Written notification is not required; however, the tenant must still be given proper notice before the unit can be inspected.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail

\_\_\_\_\_  
Phone

