

MINUTES OF THE MEETING OF THE
HOUSING AUTHORITY OF THE CITY OF RENO
DEVELOPMENT COMMITTEE
January 28, 2021

The Development Committee of the Housing Authority of the City of Reno (Agency) meeting was called to order by Chair Griffith at 12:00 pm on Thursday, January 28, 2021. Pursuant to Governor Sisolak's March 22, 2020 Declaration of Emergency Directive 006, the requirement contained in NRS 241.023(1)(b), that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, is suspended in order to mitigate against the possible exposure or transmission of the COVID-19 (Corona Virus). This meeting was held by video/telephone conference.

Members Present

Britton Griffith, Chair
Fred Reeder
Krista Wahnefried
Allyson Wong

Members Absent

Lane McQuatt

Staff Present

Amy Jones, Executive Director
Chuck Zeh, Legal Counsel
Mishon Hurst, Deputy Executive Director
Heidi McKendree, Director of Rental Assistance
(**joined at 12:10 pm**)
Maribel Martinez, Director of Asset Management
Matt Robinson, Director of Development
Ryan Aeschlimann, Director of Administration
Samantha Arellano, IT Manager
Kathy Merrill, Executive Administrative Assistant

Staff Absent

Others Present

RHA Chair Mark Sullivan

There being a quorum present, the order of business was as follows:

- **Call to order and roll call.**
- **Receive introduction of guests.**

Public Comment. Public comment, if any, must be limited to any item on the Agenda which is listed as an item for action by the Board. Comment from the public is limited to three minutes per person, under these items.

There was no public comment.

➤ **Approval of agenda (For Possible Action)**

It was moved by Member Reeder to approve the agenda posted on January 25, 2021. Member Wong seconded the motion. Motion passed unanimously.

1. Election and nomination of officers. (For Possible Action)

Member Reeder nominated Britton Griffith to serve as chair. Executive Director Jones called for additional nominees. Seeing none, the vote was called. All members were in favor of electing Britton Griffith as chair to the Reno Housing Authority's Development committee.

Member Wahnefried volunteered for the nominee of vice chair. Executive Director Jones called for additional nominees. Seeing none, the vote was called. All members were in favor of electing Krista Wahnefried as vice chair to the Reno Housing Authority's Development committee.

2. Approval of the minutes of the RHA Development committee meeting held December 17, 2020. (For Possible Action)

It was moved by Vice Chair Wahnefried to approve the minutes of the RHA Development committee meeting held December 17, 2020. Member Wong seconded the motion. Motion passed unanimously.

3. Discussion of the Nevada CARES Campus property, APN 008-211-46 and APN 008-211-43 acquired jointly with the City of Reno. (Discussion and Possible Action)

Executive Director Jones stated the RHA completed the purchase of the property on Fourth Street in partnership with the City of Reno (City), creating a joint ownership between the parties. The portion of the property owned by the RHA approximately 4.75 acres. The RHA is considering a transitional housing model to support individuals moving out of the shelter. This concept will include supportive services that will assist individuals in transitioning into permanent housing. Staff will be meeting with community agencies that assist the homeless population and individuals in transition out of the shelter to understand the need. Staff is meeting with Our Place next week.

The RHA has a lease with the current tenants for the next 12 months. There are RV storage units on the property that the RHA is considering as a revenue source, as well as a possible employment training opportunity for residents on RHA's housing programs.

Vice Chair Wahnefried indicated her company prepared an environmental assessment of the property, though they were not the City's sole contractor. There will be environmental contamination cleanup that will have to be completed. By the agreement RHA has with the City, the City is liable for the cleanup and costs to remove the contaminated soil.

Chair Griffith requested the contact information for the motel behind the property. Executive Director Jones agreed to forward that information to the chair.

Executive Director Jones stated staff will be involved with the City during the planning stages of the site to work together on a common goal of the Nevada CARES Campus. The City is in the process of erecting sprung structures on their side of the site with separate showers and restrooms. It is anticipated to be ready for occupants by March 31, 2021. The RHA is looking to other stakeholders such as Washoe County's supportive services and Volunteers of America (VOA) to provide case management services at the site. The RHA is taking the lead in the project and will be seeking out other agencies to assist in supporting the site. Several different configurations of the site are being considered.

4. Discussion and possible action to set future Development committee meeting dates. (For Possible Action)

Next Committee meeting was set for Thursday, February 25, 2021 at 12:00 pm.

5. Additional items:

- i) General matters of concern to committee members regarding matters not appearing on the Agenda. (Discussion)

There were no other matters to discuss.

- ii) Old and New Business. (Discussion)

There was no old or new business.

6. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person.

There was no public comment.

7. Adjournment. (For Possible Action)

The meeting adjourned at 12:17 pm.